

Pardee Hospital Foundation

561 Fleming Street, Hendersonville, NC 28739 (828) 233-2700 • Fax (828) 233-2720 • www.pardeehospitalfoundation.org

TRANSFER OF STOCK OR OTHER SECURITIES TO PARDEE HOSPITAL FOUNDATION

Thank you for your desire to donate securities to Pardee Hospital Foundation.

Steps to initiate your gift:

- 1) To begin this process, please supply these detailed instructions to your broker.
- 2) The donor's broker should contact Mr. Addison Woody to inform them of the incoming gift.
- 3) Please inform the Foundation office of your donation so that we can send the proper documentation for income tax purposes.
- 4) The most commonly used transfer instructions are below:

Common Stock

DTC PARTICIPANT NO: 5409

INTERNAL ACCOUNT NO: F/B/O First Citizens Bank 74-2094-01-4

FOR FURTHER CREDIT: Donor Name & Pardee Hospital Foundation Stock Gift

FOUNDATION ACCOUNT NO: 680254018

Mutual Funds

Special instructions are required. The donor's broker must contact First Citizens directly to obtain specific transfer instructions. Note: due to the complexity involved, these transfers can take upwards of 30 days to complete.

*Questions, issues, or additional instructions please contact:

Addison Woody, ATFA, Institutional Consultant Contact info: Addison.Woody@FirstCitizens.com or 704-338-4396

Direct mailing:

First Citizens Bank & Trust Co Attn: Addison Woody P.O. Box 29522/Mail Code: 013 Raleigh, NC 27626

If there are any questions about these instructions, please contact the Pardee Foundation Office,(828) 233-2700 or send an e-mail to us at pardeehospitalfound@unchealth.unc.edu